



### Abstract Submission Form

Submission Deadline: 14<sup>th</sup> Jun, 2013

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<input type="checkbox"/> I agree the abstract will be published in the programme book and symposium website " <a href="#">Can Foods Change Your Health?</a> ".	

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## Abstract Submission Guidelines

1. These guidelines outline the format that abstracts are to follow.
2. Abstracts not submitted in this format will **not be accepted**.
3. Format your abstract according to sample abstract and instructions below.
4. It is advised that you save the 3<sup>rd</sup> page of this form and replace the text with your abstract.
5. Please type abstracts in English using Microsoft Word program single spaced limited to 250 words. **Do not exceed ONE page**.
6. Title should be brief and typed in upper case letters. Type authors' names in upper and lower case letters.
7. Any handwritten symbols must be drawn in black ink.
8. Abstract should be saved as MS Word as document attachment and send to our Secretariat via email: [FoodHealth@cuhk.edu.hk](mailto:FoodHealth@cuhk.edu.hk) together with the abstract submission form below.
9. The deadline of submission is **14<sup>th</sup> Jun, 2013**.
10. Presenting authors must register for the meeting.
11. If you have not received an email confirming your abstract has been received **14 days after submission** please email: [foodhealth@cuhk.edu.hk](mailto:foodhealth@cuhk.edu.hk) to confirm receipt of your abstract.
12. Notification of abstract status to presenter will be issued on 17<sup>th</sup> Jun, 2013 by email.

## THE ABSTRACT TITLE SHOULD BE CAPITALISED AND NOT EXCEED 106 CHARACTERS IN LENGTH (INCLUDING SPACES)

**First A. Author \*(1), Second N. Author (2)** (all presenting authors to be underlined)

1. Department, University, State or Province, Country
  2. Department, University, State or Province, Country
- \* list email address of the Author for correspondence where possible

### Presentation Style i.e. poster or oral

#### INTRODUCTION

The total length of your abstract is limited to 250 words (not exceeding 1 page), which is to be submitted in Word document format, following the guidelines given below. Unfortunately, we will have to return abstracts that have not been created in accordance with these guidelines.

The easiest way to prepare your abstract is by creating a copy of this document on your hard disc, open it in ms-word, and replace the text of this document with your text.

Write your body text using 'standard' style, which uses Arial, 10 pt font. Include an empty line before starting each next section.

Abstracts for scientific work should generally follow the format of Introduction, Methods, Results, Discussion and Conclusions, References and Acknowledgements (if required).

Abstracts for clinical case studies should generally follow the format of: Introduction, followed by a brief Case Report including history, physical examination, laboratory findings, treatment and outcome and, finally, a Discussion and Conclusions section.

#### FIGURES AND TABLES

All tables and figures must be cited within the text. Add captions below figures and tables, using the 'caption' style. Please number them consecutively using either 'Figure' or 'Table' prefix as shown below. Please ensure that the 'wrapping style' for figures is in-line with text



*Fig 1: The caption is written here, using 'caption' style. Please, do not write any text next to a figure.*

#### EQUATIONS

If you want to include equations, use the 'equation' style for that paragraph, and use the 'math' profile. Use the ms-word equation editor, with defaults to 'times new roman' and 'symbol' fonts. Include one <tab> character before the equation. If you want to number your equations, add another <tab> after the equation and put the number between brackets as shown below.

$$F = m \times a \quad (1)$$

#### REFERENCES

All references must be cited within the text. References appearing within the text should be made by author's name, followed by year of publication and placed within parentheses (Somebody, 2003). Reference lists should be ordered alphabetically by author name. Abbreviations of journal titles should follow those used in Index Medicus. The reference format should follow the style described below and punctuation should match the example listed in the sample reference.

Someone A, *et al*, Nutr Rev 2013; 1:22.